



Australasian Society for HIV Medicine Inc.

Student Information for enrolment in ASHM courses

Entry requirements

To participate in an ASHM course you must meet the entry requirements specified. Entry requirements for ASHM vocational courses, except where advised, are as follows:

- A completed School Certificate (Year 10) or the equivalent level of study from the student's home country; or
- Mature age entry over 21 years; or
- Equivalent completion of a Certificate Level II or higher as defined by the Australian Qualification Framework (AQF); or
- Combination of study and work or life experience.

You must also have a reasonable level of written and spoken English. Once you are enrolled in a course, ASHM is able to provide support for students who require assistance with these skills. You can find out more about the assistance available by reading our language, literacy and numeracy policy and procedures or by contacting the Training and Accreditation Manager at education@ashm.org.au

ASHM may award special consideration for educational disadvantage including disabilities, compassionate, traumatic and medical considerations, social disadvantage or other circumstances beyond an individual's control that have affected their studies. In addition, ASHM may support affirmative action in the selection of Aboriginal and Torres Strait Islander applicants.

Recognition of Prior Learning

ASHM offers opportunities for prospective students with work and/or life experience and/or previous relevant qualifications to apply for recognition of prior learning.

How much credit you will receive for your prior learning will vary according to individual circumstances and will be dependent on the nature of the course being applied for. Please refer to student information on Recognition of Prior Learning.

How to apply

Prospective students wishing to enrol in ASHM courses must complete an enrolment form and attach verified copies of original documentation as required.

Enrolments can be completed by downloading an enrolment form from the ASHM website and emailing it or posting it to ASHM. Hard copies of enrolment forms can also be obtained from ASHM. If you have any questions or require assistance, contact the Training and Accreditation Manager at education@ashm.org.au or phone (02) 8204 0720.

Where it is discovered that an applicant has provided incomplete or inaccurate information and the applicant was offered a place on the basis of that information, the offer may be withdrawn or the student's enrolment cancelled, or both.

Note that ASHM courses will be run depending on demand. Where demand exceeds the number of places offered, applicants will be placed on a waiting list.

Confirmation of enrolment

Once you have enrolled, you will receive a confirmation of enrolment letter. The letter will provide details of the course for which you have enrolled including commencement date. It will also provide information on fees including payment dates and methods and any arrangements for payment instalments.

Appeals

Students may appeal against any aspect of the selection and admission process. Details our complaints and appeals procedures can be found on the ASHM website or in the Student Handbook.